

**City of Lockney Council**  
**Regular Meeting Minutes**  
**October 21, 2025**  
**7:00 am**

**I. CALL TO ORDER, QUORUM CHECK**

Mayor, Steve Wright called the meeting to order at 7:00 am.

**Members Present:** Mayor Steve Wright, Councilman Dart Carthel, Councilman Edward Marks, Councilwoman Rosio Reyes & Councilman Donnie McLaughlin,

**Others Present:** City Secretary, KayCee Thiebaud and City Attorney, Lanny Voss, via zoom video conference.

**II. INVOCATION AND PLEDGE**

Councilmember Ed Marks led the invocation followed by the Pledge of Allegiance.

**III. PUBLIC COMMENTS**

None

**IV. DISCUSS, CONSIDER AND TAKE APPROPRIATE ACTION ON APPROVING THE MINUTES FROM:**

- a. Regular Council Meeting, August 19, 2025
- b. Called Council Meeting, August 29, 2025
- c. Called Council Meeting September 26, 2025

Dart Carthel made a motion to accept the minutes as presented from the regular council meeting held on August 19, 2025, called meeting August 29, 2025, and called meeting September 26, 2025. Ed Marks seconded the motion. All voted in favor. Motion passed unanimously.

**V. CONSENT AGENDA ITEMS – CONSIDER AND TAKE ACTION ON VARIOUS REPORTS**

- a. Financial Reports and Payment of Bills/Total Cash Balance- Ended the year 50k in the black.
- b. Fire Department-Aaron Rexrode got certified
- c. Public Works Department- PW has been picking up tree limbs for the bonfire. Well #5 is up and running but needs to be bailed. Will Need to replace the pump house at the swimming pool.
- d. Mayor's Report
- e. City Manager/City Secretary Report- Animal Shelter nearing completion, Early Voting taking place. Need a replacement for the Mackenzie Municipal Water Authority Board
- f. EDC Report

Donnie McLaughlin made a motion to accept the consent agenda items. Rosio Reyes seconded the motion. All in favor. Motion carried unanimously.

**VI. JOHN HOFFMAN, WATER SYSTEM CONSULTANT, WITH USG WATER SOLUTIONS, WILL GIVE A PRESENTATION TO THE LOCKNEY CITY COUNCIL REGARDING PROGRAMS AVAILABLE TO OUTSPREAD THE COST OF MAINTAINING MUNICIPAL WATER STORAGE FACILITIES. THE COUNCIL WILL DELIBERATE THE PROGRAMS AND MAY OR MAY NOT TAKE ACTION.**

John Hoffman with USG Water Solutions presented a plan of maintenance, repair and renovation to the Locust Standpipe and the Ground Storage Tank. A motion was made by Donnie McLaughlin to enter into a contract agreement with USG Water solutions for continuous maintenance, repair and renovations to the water storage facilities upon approval of the contract by legal counsel. Rosio Reyes seconded the motion. All in favor. Motion carried unanimously.

**VII. THE LOCKNEY CITY COUNCIL SHALL DELIBERATE AND CONSIDER AN ADDITION TO THE LOCKNEY CITY ORDINANCES CHAPTER 13 WITH THE ADDITION OF ARTICLE 13.06, REGARDING UTILITY SERVICES. THE COUNCIL MAY TAKE ACTION.**

**VIII. THE LOCKNEY CITY COUNCIL SHALL DELIBERATE AND CONSIDER THE MINIMUM AMOUNT OF FINES AND PENALTIES LEVYIED BY THE CITY OF LOCKNEY MUNICIPAL COURT IN REGARD TO THE ADDITION OF ARTICLE 13.06. THE COUNCIL MAY TAKE ACTION.**

A motion was made by Donnie McLaughlin to adopt City Ordinance 13.06.001 Utility Services and 13.06.002 Penalty making it unlawful to connect or make use of any utility service that is provided by the City of Lockney with a fee of \$1,000 per violation. Rosio Reyes seconded the motion. All in favor. Motion carried unanimously.

**IX. THE CITY COUNCIL SHALL DELIBERATE AND CONSIDER FUNDING TO ESTABLISH A SCHOOL RESOURCE OFFICER POSITION AT LOCKNEY ISD PROPOSED BY FLOYD COUNTY SHERIFF, PAUL RAISSEZ. THE COUNCIL MAY TAKE ACTION.**

Item Tabled.

**X. THE LOCKNEY CITY COUNCIL SHALL DELIBERATE AND CONSIDER AN AMENDMENT TO THE MEMORANDUM AGREEMENT WITH KELLISON ROOFING AND CONSTRUCTION, LLC FOR ADDITIONAL FUNDS FOR THE COMPLETION OF THE LOCNEY ANIMAL SHELTER. THE COUNCIL MAY TAKE ACTION.**

Item Tabled.

Rosio Reyes left the meeting at 8:20am

**XI. THE LOCKNEY CITY COUNCIL SHALL ENTER INTO A CLOSED SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE 551.074, PERSONNEL MATTERS CONCERNING THE VACANCY IN THE CITY MANAGER POSITION.**

Closed Session convened at 8:47am

**XII. THE CITY COUNCIL SHALL RECONVENE INTO OPEN SESSION**

Open Session reconvened at 9:27am

**XIII. THE COUNCIL MAY TAKE ACTION TO FORMULATE A PLAN FOR INTERIM MANAGEMENT FOR THE CITY OF LOCKNEY AND DEPLOYMENT OF PERSONNEL TO ACCOMPLISH THE INTERIM MANAGEMENT PLAN.**

After reconvening to open session, and following discussion and deliberation by the council concerning the need for appointment of an Interim City Manager following the death of City Manager Buster Poling to assure the continuity of management and administration of the City and its employees, Councilman Ed Marks moved to appoint KayCee Thiebaud, as Interim City Manager for a period of nine (9) months upon terms and conditions agreed upon between her and the Council incorporated into a Memorandum of Agreement to be approved and signed by Mayor Steve Wright for the Council and KayCee Thiebaud, effective as of October 21, 2025. Dart Carthel seconded the motion. After discussion, the Council unanimously approved the motion.

**XIV. ADJOURN**

With no further business matters, the meeting was adjourned at 9:31 am.

Passed and approved the 18<sup>th</sup> day of November 2025.

  
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Steve Wright, Mayor

Attest:

  
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KayCee Thiebaud, City Secretary